

June 24, 2025

Regular meeting of the Mayor and Council of the Borough of Victory Gardens, held on June 24, 2025.

Mayor Holeman called the meeting to order and declared a quorum present.

Pledge of Allegiance to the Flag of Our Country.
Please remain standing for a moment of silence for our military.

This meeting has been advertised in one newspaper, The Daily Record, in compliance with the New Jersey Open Public Meeting Act.

ATTENDANCE: Councilman Suarez, Councilman Glass, Councilwoman Hedgepath, Councilman Hale, Councilman Lorenzo, Councilwoman Garcia Montes.

*** Attorney Feintuch was also present at this meeting.

A motion was made to go out of the regular order of business for the adoption of the 2025 municipal budget. Motion made by Councilman Glass, seconded by Councilman Lorenzo and approved on verbal vote. None opposed.

***At this time the meeting was turned over to the CFO and the Auditor.

Jason said that this is the adoption for the budget. Overall the tax increase is 3.2% or \$5.40 average per month which would come out to about \$65 annually. This is on the average house. If any member of the Council has a question I will answer them.

The Auditor (Man) said that the biggest part of the increase in the budget is because of the RVRSA.

Council had no questions regarding the budget.

Motion was made to open the meeting to the public for discussion on the budget only. Motion made by Councilman Glass, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

Jim Janone - I couldn't understand what you said the increase was for. It was for RVRSA, the costs went up. What about insurances? Jason said health benefits somewhat, but the biggest part of the budget was the RVRSA. How much did it go up? Jason said almost \$25,000. Will this be the increase every year? I don't know. They let us know annually. Jason said health insurance was up around \$18,000. Jason said over the past few years the State has increased the insurance. I asked at an earlier meeting if we could use money from the American Rescue Plan? I know some towns have been using it as revenue. Jason said we have it encumbered for projects around the firehouse. Jason said if you use it as a revenue then next year you will have a big hole to fill. You are better off using it for specific projects. Do you know what the balance was that we had? I don't have the figure with me. We were looking to do the three doors at the firehouse. Web site costs what are we doing with that? Jason said there is money in this budget for the website. We have a quote from Civic Plus. When the cannabis place opens we don't know what the revenue on that will be. Will that offset things at the end of the year depending on what we get from them? Jason said we will get receipts in and it would be earmarked for Miscellaneous Revenue and that would go to Fund Balance. It will help to rebuild that.

No other comments from the public.

Motion to close the meeting on the budget only. Motion made by Councilman Glass, seconded by Councilwoman Hedgepath and approved on verbal vote. None opposed.

BE IT RESOLVED by the Mayor and Council of the Borough of Victor Gardens, County of Morris, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$866,996.00 for municipal purposes.

BUDGET ADOPTION CONTINUED:

Motion to adopt the 2025 Budget. Motion made by Councilwoman Hedgepath, seconded by Councilman Lorenzo and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

At this time the Mayor asked for a motion to go into closed session for discussion on personnel.

Motion made by Councilman Glass, seconded by Councilwoman Hedgepath and approved on verbal vote. None opposed.

(Closed Session Minutes Are Typed Separately)

Motion was made to close the closed session and go back into the regular order of business by Councilwoman Hedgepath, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

*** The Clerk said that the recorder did not record the regular part of the meeting so she is doing the rest of the minutes on notes that were taken.

Motion to accept the minutes of May 27, 2025 as received by Councilman Glass, seconded by Councilman Hale and approved on verbal vote. Councilman Lorenzo abstained as he wasn't here for the meeting.

CORRESPONDENCE:

SCHOOL LUNCHEES FOR THE SUMMER - Everyone has a copy of the schedule for the school lunches for at the firehouse this summer.

ANDERSON & DENZLER - Leon went out for quotes for the fire house doors and frames. They were supposed to submit to me by May 30, 2025. we did not receive any quotes. I will ask Leon to resend them.

Motion to accept the correspondence as received by Councilwoman Montes, seconded by Councilwoman Hedgepath and approved on verbal vote none opposed.

VOUCHERS: The Mayor asked if there were any questions or comments on the vouchers? Hearing none a motion was made to pay the bills.

Motion made by Councilman Glass, seconded by Councilwoman Hedgepath and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Abstain

(See Voucher Listing Next Page)

VOUCHER REPORTSDate of Council Meeting:
June, 24 2025

Voucher #	Payable to:	Type of Service	Amount	Check #
6-01	Viking Pest Control	monthly	157.46	11486
6-02	Kenvil Power	parts	185.98	11476
6-03	Dover American Legion	Memorial Day Service	150.00	11460
6-04	Dover Water Commission	water - Boro Hall / Fire dept	138.12	11467
6-05	AT&T	monthly	227.90	11462
6-06	JCP&L	monthly	380.94	11471
6-07	R & L Data Centers Inc.	payroll	286	11484
6-08	Feintuch, Porwich & Feintuch	monthly	2204.22	11468
6-09	Eric M Berstein & Associates, LLC	planning board	\$1,524.00	11490
6-10	NJNG	firehouse	297.00	11480
6-11	Office Concepts Group	supplies	195.46	11481
6-12	Rockaway Twp	Pro Health Services	14,131.00	11485
6-13	Clerk of Morris County	block 10 lot 1.21	20	'
6-14	Pro Cap 8 FBO First Trust Bank	block 10 lot 1.21	1,143.30	
6-15	MGL Printing Solutions	sewer bills	498.75	11489
6-16	Navitend	quote	346.25	
6-17	Navitend	proposal	745.93	
6-18	Dover Court	Shared service	1,655.83	11466
6-19	Dover BOE	school tax	98,824.50	11465
6-20	Hector Lorenzo	streets & roads 6/2/25-6/13/25	2,377.60	
6/21	Hector Lorenzo	streets & roads 6/16/25- 6/30/25	2,615.36	
6-22	Manny Venereo	streets & roads 6/2/25-6/13/25	2040	
6-23	Manny Venereo	streets & roads 6/16/25-6/30/25	2,244.00	
6-24	Acrisure	bond	700	11459
6-25	Edmunds Gov Tech	software subscription	7,200.00	11493
6-26	Interstate Waste Services Inc.	trash	26,282.06	11470
6-27	John Greco	right to know	300	11475
6-28	Anderson & Denzler Associates Inc.	May-25	4,121.35	011461/011488
6-29	JCP&L	firehouse	111.65	11472
6-30	JCP&L	borough hall	849.45	11473
6-31	Optimum	monthly	22.92	11482
6-32	Optimum	monthly	229.53	11491
6-33	Kenvil Power	trimmer & parts	274.32	11476
6-35	CNA	insurance	1,038.00	11463
6-36	CNA	insurance	734	11463
6-37	Joe Constantino	quick books	69.2	11474
6-38	Home Depot	supplies	735.36	11469
6-39	Morris County MUA	shade tree	252	11479
6-40	Ideal Air	inspection & maintenance	425	11492
6-41	Shell	fuel	434.02	11487
			175493.56	

DEPARTMENT REPORTS:

- Building Department - No permits issued for this time period up to and including 6/24/25.
- Municipal Court - Total collected from court is \$157.25.
- Tax Collector - Tax Receipts Month To Date: \$ 370,802.27
" " Year To Date: \$1,105,913.28
- Registrar - No marriage license issued for the month of June.

COMMITTEE REPORTS:

Councilman Glass said everyone was given a copy of the estimate from Trasente electric, Inc. There are 2 different quotes for work to be done. The total is The total comes to \$2,550.00 .

Motion was made to approve the quote for the work on lights inthe garage and lights in the Municipal Building. He will also look at the fans in the bathrooms (4) and see if he can identify the problems. He will do work on the breakers and make sure they are capped off and remove the wires.

Motion made by Councilman Glass, seconded by Councilman Hale and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	No
Councilwoman Garcia Montes	No

Motion to accept and put on file all reports by Councilman Glass, seconded by Councilman Suarez and approved on verbal vote. None opposed.

NEW BUSINESS:

ADOPTION/PUBLIC HEARING ON BUDGET - Already done earlier in the meeting.

RESOLUTION LIQUOR LICENSE RENEWAL FOR RANDOLPH LIQUORS _

(See Resolution Next page)

RESOLUTION FOR APPROVAL OF LIQUOR
LICENSE FOR RANDOLPH LIQUORS

WHEREAS, the herein below names have duly filed an application for renewal of their liquor license for their respective premises as shown for the year 2025-2026, and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved except as otherwise stated, by the Board of health and the Bureau of Fire Prevention; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Victory Gardens that the said application be approved, and that the respective license be granted; and

BE IT FURTHER RESOLVED that in those cases where the inspectors of the different agencies of the Borough of Victory Gardens have found violations, the licensee shall comply and correct said violations within the time specified in the report by the various agencies.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized to issue license/certificate accordingly.

PLENARY RETAIL DISTRIBUTION LICENSE

1437-44-001-004 Randolph Liquor Inc.
301 South Salem Street
Victory Gardens, N.J. 07801

David L. Holeman, Jr. 6-24-2025
Mayor, David L. Holeman, Jr. Date Adopted

ATTEST: Deborah Evans
Deborah Evans, Borough Clerk

I, Deborah Evans, hereby certify that this is a true and exact copy of the Resolution adopted by the Mayor and Council of the Borough of Victory Gardens, at a meeting held on 6-24-2025.

Deborah Evans
Deborah Evans, Borough Clerk

Motion to approve the liquor license renewal for Randolph Liquors by Councilwoman Montes, seconded by Councilwoman Hedgepath and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

NEW BUSINESS CONTINUED:

LIQUOR LICENSE RENEWAL RESOLUTION FOR MARGARITAS BAR & GRILL -
The Clerk said that we can not do this renewal tonight for the applicant. We have not received a tax clearance certificate from the State and we can not due the renewal without the clearnace certificate. There are a few issues with this license.

First, there was never a Transfer resolution done when this business took over from Alonzos Steakhouse. We have to do that first. I have it on the agenda for tonight. This was an add on. Once we do this resolution tonight for them we will submit it to the State tomorrow and that should get things moving for the renewal resolution.

If this can get done and everything can be cleared, then Council will have to consider having a special meeting forthem to adopt the renewal resolution. If that happens, the meeting will have to take place on or before June 30th. If not, they can still run their business but can not serve any alcoholic beverages.

The Clerk said she will get this to the State tomorrow. for now, this will be held off.

The Clerk said she does have the transfer resolution tonight which everyone has a copy of. We can do that now if Council wants.

Council said to do the resolution for transfer now.

TRANSFER OF LIQUOR LICENSE FROM ALONZOS STEAK TO MARAGARITAS BAR & GRILL -

(See Resolution Next Page)

NEW BUSINESS CONTINUED:

BOROUGH OF VICTORY GARDENS, MORRIS
COUNTY, STATE OF NEW JERSEY

RESOLUTION APPROVING TRANSFER OF LIQUOR LICENSE

A motion and a second has been brought before the convened Council of the Borough of Victory Gardens, Morris County, State of New Jersey that the

TRANSFER OF PERSON TO PERSON PLENARY RETAIL DISTRIBUTION LICENSE FROM ALONZOS STEAKHOUSE & RESTAURANT, LLC TO SOUTH SALEM REALTY, t/a MARGARITAS BAR AND GRILL

WHEREAS an application has been filed for a person to person transfer to a Type 33, Liquor License, License #1437-33-002 heretofore issued to Alonzos Steakhouse & Restaurant, LLC; and

WHEREAS, the submitted application from is complete in all respects, the transfer fee have been paid, and the license has been properly reviewed for the current license term: and

WHEREAS, the applicant is qualified to do licensed according to all standards established by Title 33 on the New Jersey Statutes and Regulations promulgated thereunder, as well as pertinent local ordinances and condition consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business and all other requisites have been met;

NOW, THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Victory Gardens does hereby authorize the Borough Clerk to approve, the aforesaid Type 33, New Jersey Liquor License to South Salem Realty, t/A Margaritas Bar & grill and does hereby authorize the Borough Clerk to endorse the license certificate to the ownership pursuant to State statute.



Debora Evans, Borough Clerk

This is to certify that the foregoing is true and exact copy of the Resolution adopted by the Borough of Victory Gardens at a regular meeting held on 6-24-2025



Debora Evans, Borough Clerk

Motion to approve the resolution by Councilwoman Montes, seconded by Councilwoman Hedgepath and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

NEW BUSINESS CONTINUED:

ACCEPTANCE OF LETTER FROM AUDITORS FOR FORENSIC AUDIT - We are holding off on this tonight. We need a new proposal because there is more that has to be added.

The Auditor said they will try and have this ready for our next meeting.

RESOLUTION ON SALARIES FOR OFFICERS AND EMPLOYEES -

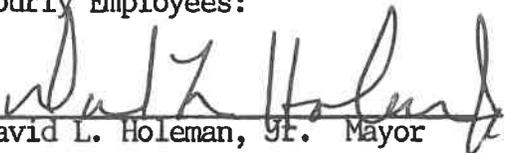
RESOLUTION OF THE BOROUGH OF VICTORY GARDENS
ESTABLISHING SALARIES OF OFFICERS AND EMPLOYEES

WHEREAS, the Mayor and Council of the Borough of Victory Gardens have previously adopted an Ordinance entitled "An Ordinance Establishing Salary Ranges of Certain Officers & Employees of the Borough of Victory Gardens, County of Morris, State of New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Victory Gardens desire to establish salaries within the salary ranges.

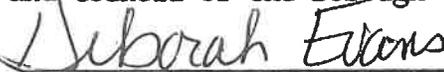
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Victory Gardens that the salaries shall be retroactive to January 1, 2025 unless otherwise noted.

TITLE	ANNUAL MAXIMUM
Mayor	\$ 10,000.00
Councilperson	\$ 5,200.00
Municipal Clerk/Administrator	\$ 109,300.00
Administrative Secretary	\$ 34,500.00
Chief Financial Officer	\$ 13,000.00
Treasurer	\$ 13,000.00
Tax Assessor	\$ 10,500.00
Tax Collector	\$ 12,000.00
Zoning Officer	\$ 5,800.00
Animal Control	\$ 3,000.00
Cleaning Services	\$ 4,900.00
Fire Official	\$ 7,600.00
Electrical Subcode	\$ 4,900.00
Construction Official/Plumbing Subcode	\$ 8,500.00
Building Subcode	\$ 5,000.00
Property Maintenance	\$ 18,900.00 #22,000.00
Certified Public Works Manager	\$ 3,000.00
Clean Communities	\$ 2,000.00
Streets & Roads Supervisor	\$ 68,000.00
Streets & Roads Laborer	\$ 58,000.00
Hourly Employees:	\$ 32.00


David L. Holeman, 9t. Mayor


Deborah Evans, Borough Clerk

I, Deborah Evans, Clerk of the Borough of Victory Gardens do hereby certify that this is a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Victory Gardens, held on 6-24-25.


Deborah Evans, Borough Clerk

NEW BUSINESS CONTINUED:

SALARIES FOR OFFICERS & EMPLOYEES -

Motion to approve the resolution by Councilman Lorenzo, seconded by Councilman Suarez and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

LEW ENVIRONMENTAL - We will table this until the next meeting.

NAVITEND UNINTERRUPTED POWER SUPPLY - Everyone has a copy of their proposal. It is for the replacement of the uninterrupted power supply that provides emergency backup power to the Borough. Your current battery is approximately 8 years old which makes battery failure likely in the near future. Total cost is 4745.93.

Motion to approve the quote by Councilman Glass, seconded by Councilman Suarez and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

HIRING PART TIME EMPLOYEE TEMPORARY -

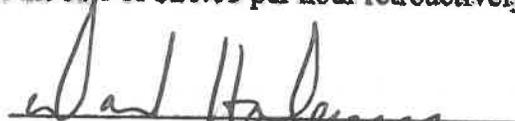
RESOLUTION APPOINTING TEMPORARY PART TIME POSITION

WHEREAS, the Borough of Victory Gardens, Morris County, New Jersey has determined that a current situation has made it necessary to appoint a Temporary Part Time Clerk to aid the Borough Clerk; and

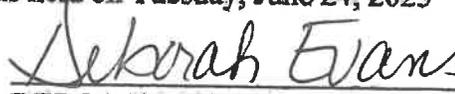
WHEREAS, after conducting a search for a satisfactory person to fill this position; and

WHEREAS, such a person known as DIANE FEOLA has been determined by the Mayor and Council satisfies the requirements established for such a position and a satisfactory salary has been established.

NOW THEREFORE, the Mayor and Council of the Borough of Victory Gardens appoints DIANE FEOLA to the position of Temporary Part Time Clerk for an indeterminate term to fill the position for 8-10 hours per week at the rate of \$20.00 per hour retroactively to June 2, 2025.


DAVID HOLEMAN, Mayor

I Deborah Evans, Clerk/Administrator of the Borough of Victory Gardens, do hereby certify that this is a true and exact copy of a Resolution passed at a duly constituted meeting of the Mayor and Council which was held on Tuesday, June 24, 2025


DEBORAH EVANS, Borough Clerk/Administrator

NEW BUSINESS CONTINUED:

HIRING PART TIME EMPLOYEE CONTINUED - Motion mady by Councilwoman Hedgepath, seconded by Councilman Suarez and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	No

RESOLUTION TO REDEEM TAX TITLE LIEN B10 Lot 1.21 -

**BOROUGH OF VICTORY GARDENS
RESOLUTION OF REDEMPTION
TAX TITLE LIEN**

WHEREAS, the Tax Collector has received payment for redemption of Tax Title Lien #24-002 on BLOCK 10 LOT 1.21 known as 20 Victory Ct. in the name of De Lisa, Matthew and

WHEREAS, reimbursement is now required to be made to the following Lien Holder,

Pro Cap 8 FBO Firstrust Bank
PO Box 774
Fort Washington, PA 19034-0774

To return the amount of the Lien, Penalty, Interest, Costs and Premium:

TAX TITLE LIEN: \$ 543.30
PREMIUM: 600.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Victory Gardens, County of Morris, State of New Jersey that the Borough Treasurer be authorized to prepare a check in the amount of \$1,143.30 made payable to:

Pro Cap 8 FBO Firstrust Bank
PO Box 774
Fort Washington, PA 19034-0774

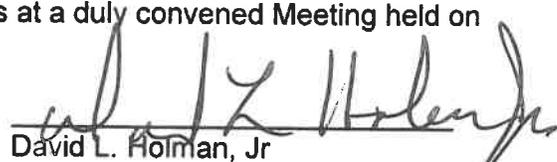
BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer.

I HEREBY CERTIFY the above to be a true copy of a Resolution adopted by the Borough Council of the Borough of Victory Gardens at a duly convened Meeting held on June 10, 2025.

24,



Deborah Evans
Borough Clerk


David L. Holman, Jr
Mayor

NEW BUSINESS CONTINUED:

RESOLUTION FOR LIEN REDEMPTION - Block 10 Lot 1.21 -

Motion on the resolution by Councilman Glass, seconded by Councilwoman Hedgepath and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

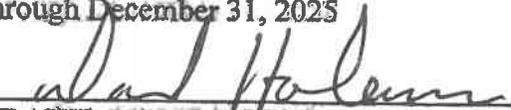
RESOLUTION FOR TEMPORARY REGISTRAR -

RESOLUTION APPOINTING REGISTRAR FOR A LIMITED PERIOD

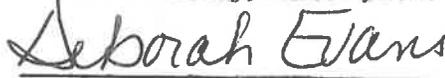
WHEREAS, the Borough of Victory Gardens, Morris County, New Jersey has determined that a State Certified Registrar be appointed for the duration of the 2025 year, and

WHEREAS, ARACELIS VANDERSTARRE-ORAMA, CMR #3027 who is presently the Registrar of the Town of Dover, Morris County has volunteered her services of Registrar for the Borough of Victory Gardens, Morris County.

NOW THEREFORE, the Mayor and Council of the Borough of Victory Gardens appoint ARACELIS VANDERSTARRE-ORAMA, CMR #3027 the position of Registrar for the municipality for the period of June 1, 2025 through December 31, 2025


 DAVID HOLEMAN, Mayor

I Deborah Evans, Clerk/Administrator of the Borough of Victory Gardens, do hereby certify that this is a true and exact copy of a Resolution passed at a duly constituted meeting of the Mayor and Council which was held on Tuesday, June 24, 2025


 DEBORAH EVANS, Borough Clerk/Administrator

date prepared 6 19 2025

Motion on the resolution for approval by Councilman Glass, seconded by Councilwoman Hedgepath and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

CORRECTIVE ACTION PLAN FOR 2023 AUDIT - everyone has a copy of this. The Clerk said we need to approve if everyone is okay with it.

Motion made to approve the Corrective Action Plan by Councilman Suarez, seconded by Councilman Glass and approved on roll call:

Councilman Suarez	Yes
Councilman Glass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

(See Corrective Action Plan Next Page)

CORRECTIVE ACTION PLAN
Borough of Victory Gardens
2023 Audit

RECOMMENDATION #1

Description: The Division of Local Government Services has established three (3) accounting requirements which are prescribed in the New Jersey Administrative Code. They are as follows:

1. Maintenance of an encumbrance accounting system.
2. Fixed asset accounting and reporting system.
3. General ledger accounting system.

The Borough does not maintain accounting and reporting systems for fixed assets and encumbrances. These records should be maintained to be in compliance with the (3) accounting requirements prescribed in the New Jersey Administrative Code. It is recommended that consideration be given to implementing accounting and reporting systems for encumbrances and fixed assets, as prescribed in the New Jersey Administrative Code

Corrective Action: The new Borough CFO has implemented new accounting software to ensure compliance with all technical accounting Directives

Implementation: November 2024 – full implementation in January of 2025

RECOMMENDATION #2

Description: The Borough does not maintain an adequate segregation of duties with respect to the recording and treasury functions. It is recommended that management initiates more involvement in the areas of collecting, disbursing and recording to provide for a more adequate segregation of duties..

Corrective Action: The Borough has limited funds to hire more staff, but is reviewing internal controls to try ensure proper controls in all areas.

Implementation: June 2024 and ongoing

RECOMMENDATION #3

Description: Accounting Records:

1. Bank reconciliations for all bank accounts be completed on a monthly basis and older reconciling items be liquidated or reviewed for possible cancellation.
2. The general ledger be updated and reconciled with all subsidiary ledgers and outside department cashbooks on a monthly basis.
3. Budget appropriation transfers be formally approved by the governing body

NEW BUSINESS CONTINUED:

CORRECTIVE ACTION PLAN CONTINUED -

Corrective Action: *Corrective Action:* The new Borough CFO has implemented new accounting software to ensure compliance with all technical accounting Directives

Implementation: November 2024 – full implementation in January of 2025

RECOMMENDATION #4

Description: There are certain individual engineering escrow accounts with deficit balances. These deficit balances originated prior to 2015 and has been slowly growing. It is recommended that deficit engineering escrow accounts be reviewed for pursuit of collection or possible cancellation.

Corrective Action: The CFO is working with engineer and other staff to verify Projects and proper funding levels.

Implementation: June 2024 and ongoing

RECOMMENDATION #5

Description: Expenditure without Appropriation A CDBG grant award for the Washington Avenue Improvement project was expended in 2023. However, the Borough did not adopt a resolution for the insertion of a special item of revenue and submit to the state for approval as per N.J.S.A.40A:4-87.

It is recommended that a resolution for the insertion of a special item of revenue for any grant awards not included in the annual budget be adopted by the governing body and submitted to the State for approval. Management’s Response The Borough will make every effort to ensure that a Chapter 159 resolution is adopted and submitted as required.

Corrective Action: The CFO will verify and make sure all Chapter 159’s are adopted on time and proper accounting of all grants will be verified.

Implementation: June 2024 and ongoing

Adopted: June 24, 2025
Deborah Evans
Borough Clerk

Motion on the Corrective Action Plan by CouncilmanGlass, seconded by Councilman Suarez and approved on roll call:

Councilman Suarez	Yes
CouncilmanGlass	Yes
Councilwoman Hedgepath	Yes
Councilman Hale	Yes
Councilman Lorenzo	Yes
Councilwoman Garcia Montes	Yes

Motion to open the meeting to the public by Councilwoman Montes, seconded by Councilman Glass and approved on verbal vote. None opposed.

Jim Janone - We know nothing about the temporary employee. Who is it and at what cost? Diane Feola and pay is \$20 per hour. The exhaust fans in the bathrooms have to work We know that but we don't know what is wrong and that is why the electrician will take a look at them and let us know what has to be done. Cannabis store is it open yet? Councilwoman Hedgepath said it is open. She spoke to them and they will be doing a job fair.

PUBLIC MEETING CONTINUED -

Jim Janone Continued - Do we know what the in kind donation will be? Not yet. The attorney said it is a 2% use of tax, they have to report quarterly. Attorney said all this is covered under the statute.

Valentina Acosta - Margaritas Bar & Grill - Valentina is the General Manager. She is concerned over the hours of operation for the business and would like the Governing Body to reconsider the hours. They opened the doors in February of 2025. Right now they are operating on a deficit. She would like the 12 am restriction lifted. They will accept a trial period. On the weekends they close early. They would like to be open Fridays and Saturdays until 2 a.m.. The one room is reserved for parties, baptisms, etc..

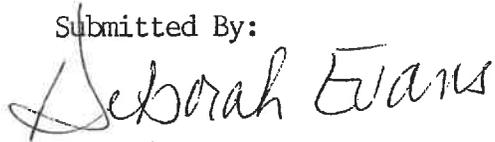
Margaritas gave the Council a packet of information regarding their business and surrounding businesses like theirs, and the hours of operation for them. They included renovation costs and everything they did in there. All this will be held for the next meeting.

There were no other comments from the public.

Motion to close the meeting to the public by Councilwoman Hedgepath, seconded by Councilwoman Montes and approved on verbal vote. None opposed.

Motion to adjourn the meeting by Councilman Lorenzo, seconded by Councilwoman Hedgepath and approved on verbal vote. None opposed.

Submitted By:



Deborah Evans
Borough Clerk