

TO: ALL VICTORY GARDENS RESIDENTS WITH SCHOOL AGE CHILDREN  
FROM: BOROUGH HALL  
DATE: JULY 16, 2020  
  
RE: CHANGE IN PROCEDURES FOR SCHOOL BUS PASSES

Before you go to Dover Schools to get your child or childrens bus pass you must do the following:

1. You MUST come to Victory Gardens Town Hall, 337 South Salem Street, Victory Gardens to register your child/children before you go to the schools for your bus pass. You will not receive a bus pass unless syou see us first.
2. We need confirmation of parents name and/or legal guardian names If you have a court appointed guardian, we will need to see the paperwork.
3. We will need the grade level of each student and the names of the student.
4. We will need a copy of the birth certificates.
5. We will need proof of residency. Such as: lease, utility bill, drivers license.
6. You can start coming in with this information immediately so that there will be no delay in getting your bus pass.

If you have any questions, you can contact Borough Hall at 973-366-5312.  
Thank you for your prompt attention to this matter.